

Empowering People Through Smart Government Services

<https://ess.ae>



السباق نحو التميز ليس له خط نهاية
***The race for excellence
has no finish line*** ”

His Highness Sheikh Mohamed Bin Rashid Al Maktoum
Vice President, Prime Minister and Ruler of Dubai





In a city as fast-paced and ambitious as Dubai, our goal has always been to make public and business services easier, faster, and more accessible to everyone – from residents to entrepreneurs and investors.

We take pride in serving the community with professionalism, transparency and a spirit of service.

At ESS/KBC, we don't just process documents – we empower people.



Hani Ebrahim
CEO / Managing Director

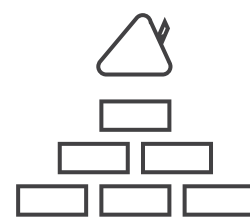




Overview

ESS/KBC is Dubai's premier one-stop destination for business setup and government services. Located in Al Karama & Dubai International Airport, we have helped over 1.2M clients since 2005 – providing fast, reliable solutions in partnership with all major departments, including DHA, DET, Amer, Tasheel, and Notary Public, to name a few.

To make the complex simple – by guiding customers through every process with speed, clarity, and integrity.



2005
Established In



1.2M+
Happy Customers



300+
Work Force



02
Branches

Mission Statement

Whether you're an entrepreneur, investor or resident, we aim to offer the tools, technology and service to streamline every step of your residential and business procedures in the UAE.



Mission

To deliver transparent, efficient and citizen - centric services that uphold the highest standards of integrity, accountability and excellence.



Vision

To be the most unabridged Government service - providing center in the United Arab Emirates in alignment with the vision of our leadership.



Values

Honest
Synergistic
Honorable
Customer-centric
Ethical
Transparent



Executive Leadership



Sheikh Obaid Bin
Majid Bin Obaid Al Maktoum
Chairman



Hani Ebrahim
Hasan Mohammed
CEO/ Managing Director



Abdulla Saeed
Abdulla Belhabb
Executive Director

Stronger Together, Smarter Forward

Our success is driven by the power of unity, seamless collaboration and shared strength. It fosters a culture of trust and mutual empowerment, both within our teams and in our relationships with clients and partners.

*Progress isn't just about moving fast.
It's about moving smart.*

Division Leaders



We're here to help, not just process. Expect clear answers, friendly faces, and professional care.



Ihab K A Bashir
Assistant General Manager

With exceptional leadership and a results-driven mindset, Ihab aligns the center's strategic goals with operational execution.



Mohammed Eissa
Operations Manager

He oversees all day-to-day activities with precision, ensuring that each service is delivered efficiently and to the highest standards.



Hussain Samad
Finance Manager

Hussain is the driving force behind the financial strength and stability of ESS/KBC, ensuring the group's sustainable growth and resilience in a dynamic market.



Abba Oumar
Manager of Sales, Marketing,
and Customer Relations

His strategic foresight, proactive customer-centric approach and innovative outlook have elevated the center's market presence.



Abdulaziz Fateh
IT Manager

He has been the cornerstone of all IT-related operations at ESS/KBC. He guarantees seamless network performance, robust data solutions, and digital resilience across all departments.

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Sameer Ali
Head Of DET,
Dubai Court, Tasheel

He spearheads all operations related to DET, Dubai Court and Tasheel at ESS/KBC while ensuring streamlined coordination and operational efficiency.



Aseel Abdo
Head Of DHA Department

He overlooks DHA and SALEM-related services with dedication to excellence and proactive leadership.



Azza Alaa
Amer Karama Branch
Supervisor

She leads her team with passion and precision, ensuring every customer of the AMER KARAMA BRANCH receives top-tier service.



Adeel Zia
Head Of Typing Department

With deep understanding of government documentation processes, he leads the Typing Department with remarkable dedication and precision.



Saeed Anwar
Head Of HR Department

As the backbone of Human Resources operations, Saeed brings a unique blend of professionalism, empathy, and strategic thinking to his role.

Our Legacy & Growth Journey



Expanding our services, embracing new technologies, and forging lasting partnerships. As we continue to grow, our legacy fuels our future, guiding us to new heights while staying true to what we stand for.



1998

Foundation and Vision

Emirates Secretarial Services (ESS) was founded in the UAE to provide reliable, high-quality government-related services.



2012

Recognition by Dubai Courts

ESS was appointed as one of only four authorized offices in Dubai to serve the Dubai Courts.



2016

Trustee Office Services

As a trustee office, we signed a strategic agreement with the Dubai Land Department, enabling real estate-related government services.



2023

Growth Under New Leadership

Under the leadership of Mr. Hani Ebrahim, ESS entered a phase of rapid growth, expanding its capabilities and launching new service verticals.



2008

Diplomatic Sector Entry

Started Indian and Saudi consulate services and began strengthening its credibility across other government entities.



2013

Al Karama Business Centre Inauguration

With the launch of KBC, Dubai's largest medical fitness screening center, we partnered with Dubai Health Authority to set a benchmark for public-private collaboration.



2022

Digital Systems and Health Expansion

We expanded into healthcare with the launch of OHC, offering advanced screening under its trusted brand.

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2024

Launch of AMER services

Recognised by GDRFA, we were commissioned to provide a compendium of AMER services under one roof.



2024

Launch of Document Attestation Services

Recognised by MOFA to provide UAE embassy attestation for all countries along with many other document legalization and attestation services.



2025

Launch of Business Hub Division

ESS launched the Business Hub Department at Karama Center, offering GPSSA (Maashi), NAFIS, WPS, DHA licensing, Dubai Municipality permits, and full family visa support.



2025

Opening of Airport Branch

We opened 24x7 Dubai Airport branch at Terminal 3 to offer AMER services.



2024

DET Services

We proudly inaugurated DET services at Karama Business Center



2025

Taw-Jeeh service launches

ESS partnered with DED and MOHRE to launch key services at Al Karama Center, including Tas-heel, Tad-beer and Taw-jeeh.



2025

Launch of e-visa Services

We launch e-visa services for UAE and Saudi Arabia by acquiring brand UBER e-visa services.



Our Branches

ESS operates multiple branches across the UAE, strategically located to provide convenient access to a wide range of government and support services.

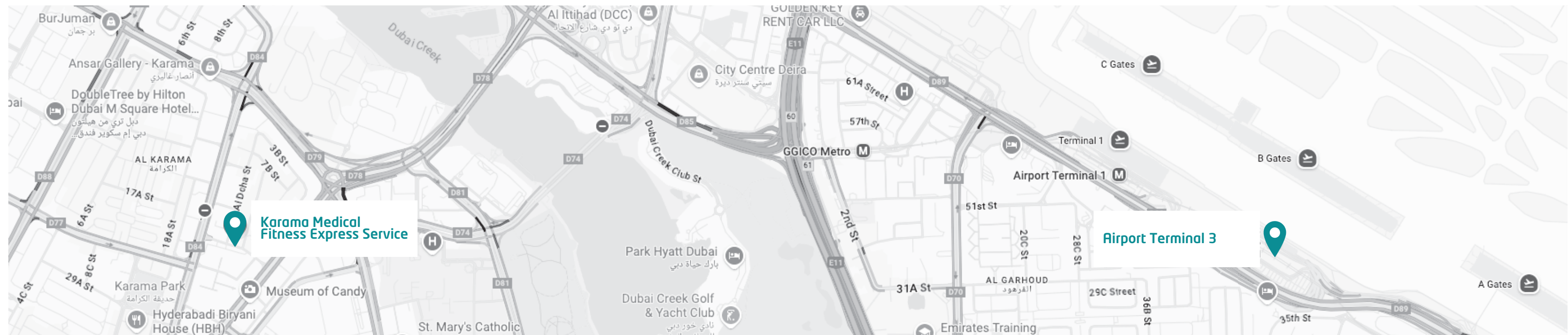
Karama Branch

04 342 6666
Al Fajer Residence,
Near Karama Post Office,
Dubai.



Airport Branch

04 342 6666
Terminal 3,
Dubai International Airport,
Dubai.



Our Businesses

ESS/KBC offers a diverse portfolio of services, including government transactions, consular support, medical screening, real estate services, business licensing, visa processing, and more

Delivering seamless solutions under one trusted brand.





- ✔ DET approved
- ✔ Complete Services
- ✔ Licensing Support
- ✔ Legal Accuracy
- ✔ Speed & Simplicity



ESS/KBC- Empowering business journeys across the UAE

From the launching stage to full-fledged establishment, we as a 20- year premier DET service provider make it a point to guide and fortify numerous companies in seamlessly organising ventures for themselves. We don't just assist - we support you through and through.



Residency made easy - expert help, one stop



At Amer, we offer a complete range of government and business support services - fast, reliable, and all in one place. From visa and Emirates ID issuance to all residency matters, we simplify your journey with expert care and efficiency.



الهيئة الاتحادية للهوية والجنسية والجمارك وأمن المنافذ
FEDERAL AUTHORITY FOR IDENTITY, CITIZENSHIP, CUSTOMS & PORT SECURITY
الإدارة العامة للإقامة وشؤون الأجانب - دبي
GENERAL DIRECTORATE OF RESIDENCY AND FOREIGNERS AFFAIRS - DUBAI

- ✓ Maid Visa
- ✓ New Born Residence Visa
- ✓ Entry Permit
- ✓ Residence Visa Renewal
- ✓ Residence Visa Stamping
- ✓ Cancellation
- ✓ Change Status
- ✓ Holding Visa Family
- ✓ Visa Extension
- ✓ Travel Report



DHA Medical test made simple

Overseeing the economic, academic and occupational visions of Dubai for its present and future generations, the DHA sets the bar for public and private medical prowess routinely, under local and regional govern



دبي الصحية
DUBAI HEALTH



- ✓ OHC Male
- ✓ OHC Female
- ✓ X-Ray
- ✓ Visa Medical Fitness:
 - 2 Hours
 - 6 Hours
 - 24 Hours



Translation Services

Fast, flawless and certified

We provide specialized translation services that are officially recognized by UAE courts, government bodies and legal institutions

- ✓ **Certified Legal Translation**
- ✓ **Translate between Arabic and major global languages**
- ✓ **Legal Translation with MOJ Certification**
- ✓ **Simultaneous legal Interpretation for courts, arbitrations and legal meetings**
- ✓ **Proofreading and legal editing for multilingual legal texts**



Impactful, Efficient, Verified - from UAE to the world

Tawjeeh centre in dubai is licensed by the Ministry of Human Resources and Emiratization (MOHRE) to provide awareness and orientation services.

Tasheel System provides comprehensive online services covering MOL application processes and more.



- ✓ **Modify Contract**
- ✓ **Apply Quota**
- ✓ **Submit Contract**
- ✓ **New Job Offer Letter**
- ✓ **New Signature Card**
- ✓ **Update Establishment**
- ✓ **Travel Report**



Invest, Educate, Enhance - Economizing our global city

As the promoter of exponential growth and change in Dubai's landscape of innovation, entrepreneurship, tourism, economy and business, the DET regulates and enhances key public and private sectors to keep their customers as their top most priority.

- ✓ Trade Name Renewal
- ✓ License Renewal
- ✓ License Processing
- ✓ License Cancellation
- ✓ "To whom it may Concern"
- ✓ Online initial approval issue
- ✓ License Amendment
- ✓ Contact Details Changes
- ✓ Amendments of License
- One Procedure



Official. Recognized. Hassle-Free.

Dubai Courts harness advanced legal intelligence and digital innovation to enhance the efficiency, transparency, and accessibility of the justice system. By fostering a fair and secure legal environment, it supports Dubai's vision to become the world's leading city in regional and global safety.

- ✓ Attestation of Power of Attorneys
- ✓ Attestation of Declarations
- ✓ Legal Translation
- ✓ Attestation of Notices
- ✓ Other Transaction



- ✓ Visa Medical Test
- ✓ Visa Medical Test & Fast-track Emirates ID Biometrics
- ✓ Household Domestic Visa Medical Test
- ✓ Occupational Health Test - Beauticians

سالم®
Salem

Experience the Future of Healthcare

Smart Salem is redefining healthcare in Dubai with fully digital medical fitness and preventative healthcare services designed for precision, efficiency, and convenience. As Dubai's premier medical fitness and longevity center, we specialise in accurate preventative screenings, visa medicals, and comprehensive health solutions that empower our clients with clear insights into their well-being.



E-Visa Services Made Easy

Fast, secure, and hassle-free e-visa processing for travel, work, or residency—handled by trusted professionals.

- ✓ Tourist Visit Visa
- ✓ Tourist Visit Visa KSA
- ✓ Umrah Visa
- ✓ Transit Visa
- ✓ Visa Change
- ✓ Pick & Drop



Make your documents official, fast, trusted, & recognized

ATLAS is a Dubai-based organization specializing in document verification and follow-up services. With a focus on accuracy, efficiency, and compliance, ATLAS ensures that educational, personal, and professional documents are authenticated and processed smoothly for use in the UAE and abroad.

- ✓ Academic Certificates
- ✓ Marriage, Birth, and Death Certificates
- ✓ Power of Attorney
- ✓ Employment Contracts & Salary Certificates
- ✓ Trade licenses & MOA
- ✓ Affidavits & Legal Letters



- ✓ Visa Typing
- ✓ Medical Typing
- ✓ Emirates ID Typing
- ✓ Trade License



**Typing
Services**

Accurate. Fast. Reliable.

ESS/KBC's Typing Services follow a proven process designed for speed, compliance, and government acceptance — helping you submit official documents without hassle.



- ✓ Attestation of Power of Attorneys
- ✓ Attestation of Declarations
- ✓ Legal Translation
- ✓ Attestation of Notices
- ✓ Other Transaction



Effortless Real Estate Expertise

We promise to streamline property registration transactions for all your needs by accurately coordinating with relevant land departments, Legal services departments, licence services departments and many other departments.



- ✓ Golden Visa Handling
- ✓ Medical Typing (DHA)
- ✓ Emirates ID Typing



Elite Access, Exceptional Convenience Premium Services Tailored to You

Experience priority handling, personalized support, and faster processing with our exclusive premium service offerings tailored for your convenience.



Delivering a smarter courier experience Since 2008

At ZAJEL, we're on a mission to be the courier company that goes beyond distance and destination to offer business transformation, reliable global services, and flexible, agile solutions

- ✓ Domestic Services
- ✓ International Services
- ✓ Mail-room Management
- ✓ End-to-End E-commerce Logistics
- ✓ Customs Clearance
- ✓ Documents collection, Processing/fulfilment & delivery

Our Repeat Clientele



Client loyalty speaks volumes. Their continued engagement is a clear reflection of the quality and consistency we deliver.



Quality Approval Certificate

Certificate of Registration



Awards & Accolades

ESS has been honored with multiple awards for excellence in service delivery, innovation, and government collaboration—recognitions that reflect its unwavering commitment to quality and customer satisfaction.



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Certificate from FANR



Certificate of Appreciation 2018

Customer Reflections

ESS is trusted by thousands for its professionalism, efficiency, and customer-first approach—earning consistent praise for making complex government processes smooth and hassle-free.

4.8 Satisfaction rating
From 10,624 Customers

From Feb-July 2025
109K
Navigation initiated
via Google Maps



I expected a maze of paperwork, but their team handled everything - from trade license to visa processing - with precision and speed. Highly recommended for anyone starting up in Dubai.

Ahmed R,
Startup Founder



From my Emirates ID typing to medical and attestation, KBC's staff guided me at every step. Efficient, friendly, and totally stress-free.

Fatima K,
UAE Resident



KBC combines professionalism with speed. I've used their services multiple times – Amer, Tasheel, even family visa processing – and they've never let me down.

Nakheel D,
HR Manager



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🌐 <https://ess.ae>

📍 Karama Branch
Al Fajer Residence
Karama, Dubai.

📍 Airport Branch
Terminal 3,
Dubai Intl. Airport,
Dubai.

Scan QR code



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